

GENERAL BROWN CENTRAL SCHOOL DISTRICT BOARD OF EDUCATION
17643 Cemetery Road - P.O. Box 500 - Dexter, New York 13634

REGULAR MEETING
June 17, 2019 at 5:15 p.m.
Jr.-Sr. High School Cafeteria
Preliminary
AGENDA

REGULAR MEETING

A. CALL TO ORDER & PLEDGE OF ALLEGIANCE

B. APPROVAL OF AGENDA

C. ANTICIPATED EXECUTIVE SESSION

D. RETURN TO OPEN SESSION

E. ITEMS FOR BOARD ACTION PERSONNEL - TENURE

1. **BE IT RESOLVED**, that upon the recommendation of the Superintendent of Schools, the Board of Education of the General Brown Central School District hereby takes action to **grant tenure to Melissa Zehr** in the tenure area of **Health, effective September 1, 2019.**
2. **BE IT RESOLVED**, that upon the recommendation of the Superintendent of Schools, the Board of Education of the General Brown Central School District hereby takes action to **grant tenure to Kelley Fahey** in the tenure area of **Special Education, effective September 1, 2019.**

F. TENURE CELEBRATION

G. AUDIT COMMITTEE MEETING (See agenda) - Presentation of the Internal Claims Auditor Report - Mr. Alvin Hasner

Following adjournment of the Audit Committee Meeting:

1. Board Action - **BE IT RESOLVED**, that the General Brown Central School District Board of Education takes action to approve the **Internal Claims Auditor Report** as presented by Mr. Alvin Hasner.

H. PUBLIC COMMENT REQUESTS

- _____

I. CONSENT AGENDA

1. Approval of Minutes as listed:
 - May 13, 2019 - Regular Meeting
 - May 13, 2019 - Annual Meeting / Budget Hearing
 - May 21, 2019 - Budget Vote / Election
2. Approval of Building and Grounds Requests as listed:
 - JSHS turf field - March 14 to April 29, 2019 as per game schedules - Jefferson Community College, Jeffrey Wiley Director of Athletics - men's and women's lacrosse games
 - JSHS turf field - May 19, 2019 from 11:00 a.m. to 12:00 p.m. - Underground Lacrosse, Mike Burdick, Director - practice
 - BGP restrooms by cafeteria - June 1, 2019 from 4:45 pm. to 7:15 p.m. - General Brown Weekend Committee - use of facilities during parade set-up
 - JSHS turf field - June 6, 2019 from 3:30 p.m. to 5:30 p.m. - Underground Lacrosse, Mike Burdick, Director - practice
 - JSHS baseball field - June 10, 2019 - July 29, 2019 from 4:30 p.m. to 9:00 p.m. as attached - Dexter 15U Babe Ruth Baseball as per revised schedule
 - DEX classroom 401 - July 1-August 30, 2019 from 8:00 a.m. to 3:30 p.m. - Jillian Goodrich - summer tutoring
3. Approval of Conferences and Workshops as listed:
 - Barbara J. Case - The NYSCOSS Council's Summer Retreat - Harbor Hotel, Clayton - June 30-July 1, 2019
 - Mary Paige - Code.org's CS Fundamentals Into Workshop - Watertown High School - August 23, 2019
 - Amy Moore - Code.org's CS Fundamentals Into Workshop - Watertown High School - August 23, 2019

- Barbara J. Case - PBIS District Level Meetings 2019-2020 - Jefferson-Lewis BOCES - October 23, 2019; February 6, 2020 and May 20, 2020
 - Lisa K. Smith - PBIS District Level Meetings 2019-2020 - Jefferson-Lewis BOCES - October 23, 2019; February 6, 2020 and May 20, 2020
4. Approval of Conferences and Workshops as per *My Learning Plan* Report 6/13/2019
 5. Approval of Financial Reports / Warrants

J. REGULAR AGENDA

Other Discussion and Action Items

Board Member Reports / Staff Member Reports and Presentations

1. Comments / Information from Board Members - JLSBA Annual Dinner with Regent
2. Staff Member Reports as provided
3. Staff Member Presentations

Items for Board Information / Discussion

4. Board Information / Discussion - 3rd Quarter Marking Period Data for review
5. Board Information / Discussion - As per the 2019-2020 Board of Education meeting schedule, the **Annual Organizational Meeting** will be held on Monday, July 1, 2019 in the General Brown Room of the Jr.-Sr. High School, followed immediately by the **Regular Monthly Meeting** of the Board of Education. The start time of the meeting has yet to be determined.

Items for Board Discussion / Action

6. Board Action - Approval for renewal of membership to the **New York State School Boards Association** for the year beginning July 1, 2019 to June 30, 2020 in the amount of \$7,778. (Prior year \$7,625)
7. Board Action - **BE IT RESOLVED**, that the General Brown Central School District Board of Education takes action to **authorize the transfer of funds into the following reserve accounts**, in amounts *not* to exceed the following:
 - \$135,000 TRS Retirement Fund
 - \$750,000 Capital Reserve Fund
8. Board Action - **BE IT RESOLVED**, that the General Brown Central School District Board of Education takes action to **authorize the inter-fund transfer** of an amount *not* to exceed \$8,000 from the Debt Service Fund the General Fund.
9. Board Action - Approval of **Committee on Special Education Reports**

K. ITEMS FOR BOARD ACTION - PERSONNEL

10. Board Action - **BE IT RESOLVED**, that upon the recommendation of the Superintendent of Schools, the General Brown Central School District Board of Education hereby approves the **Memorandum of Agreement with the General Brown Administrators' Association dated May 22, 2019, and signed May 29, 2019**, and, further, authorizes the Superintendent of Schools to sign the resulting final collective bargaining agreement consistent therewith.
11. Board Action - **BE IT RESOLVED**, that upon the recommendation of the Superintendent of Schools, the General Brown Central School District Board of Education hereby approves and ratifies the **Memorandum of Agreement with the General Brown Teachers' Association dated May 28, 2019, for a new four (4) year collective bargaining agreement from July 1, 2019 to June 30, 2023**, and, further, authorizes the Superintendent of Schools to sign the resulting final collective bargaining agreement consistent therewith.
12. Board Action - **BE IT RESOLVED**, that upon the recommendation of the Superintendent of Schools and pursuant to the requirements of Civil Service Law Section 73, the General Brown Central School District Board of Education takes action to **terminate the employment of Brenda Parrish, Bus Driver, effective June 18, 2019**.

13. Board Action Personnel changes as listed:

(A) Retirements:

Name	Position	Effective Date
John P. Ratigliano	Cleaner	^Amend retirement date from August 2, 2019 to July 31, 2019
Raymond Peters	Custodian	^Amend retirement date from August 2, 2019 to August 10, 2019

(B) Resignations:

Name	Position	Effective Date
Cretora J. Miller	Teacher Aide	June 26, 2019
Jessica L. (Cupernall) Sheldon	Occupational Therapist	June 30, 2019
William Zehr	Cleaner	July 5, 2019

(C) Appointments:

Name	Position	Annual Salary Rate of Pay	Probationary or Tenure Track Appt. (if applicable)	Effective Date

L. ITEMS FOR BOARD ACTION - FINAL FINGERPRINT CLEARANCE

14. FINAL Fingerprint Clearance - Upon the recommendation of the Superintendent of Schools – WHEREAS, on behalf of the General Brown Central School District, two sets of the following prospective employees’ fingerprints for employment have been submitted to NYSED, along with the signed Consent Form, and a request for conditional clearance. The following employees have received FINAL CLEARANCE from SED:

▪

M. SUPERINTENDENTS’ REPORTS

- 15. Assistant Superintendent - Mrs. Smith
- 16. Superintendent - Mrs. Case

N. CORRESPONDENCE & UPCOMING EVENTS

- 17. Correspondence Log

O. ITEMS FOR NEXT MEETING

- *July 1, 2019 - Annual Organizational Meeting* will begin at (Time TBD) in the General Brown Room of the Jr.-Sr. High School
- *July 1, 2019 - Regular Meeting* will immediately follow the Organizational Meeting in the General Brown Room of the Jr.-Sr. High School

P. PROPOSED EXECUTIVE SESSION

18. A motion will be requested to enter executive session for the discussion of _____.

RETURN TO OPEN SESSION

19. A motion is requested to adjourn the executive session and reconvene the regular meeting.

MOTION FOR ADJOURNMENT

20. There being no further business or discussion, a motion is requested adjourn the regular meeting.

*Items added after the preliminary agenda was sent to the Board of Education.

GENERAL BROWN CENTRAL SCHOOL DISTRICT
Audit Committee Meeting
June 17, 2019

Agenda

1. Presentation of *the Internal Claims Auditor's Report* - Mr. Alvin Hasner

2. Board Action - Approval of the Audit Committee minutes from October 1, 2018 (attached)
Motion for approval by _____, seconded by _____, with motion approved ____/____.

3. ADJOURNMENT of Audit Committee
Motion to adjourn the Audit Committee meeting by _____, seconded by _____, with the motion approved ____/____.

Note: Once the audit committee meeting is adjourned, the Board will take action to approve the Internal Claims Auditor's Report in regular session.

GENERAL BROWN CENTRAL SCHOOL DISTRICT
Audit Committee Meeting
October 1, 2018

Unapproved
Minutes

1. Presentation of ***Independent (External) Auditors' Report*** by Laurie Podvin, CPA of Bowers & Company

Following the presentation, Mrs. Podvin complimented the Business Office staff for their outstanding preparation of materials for the audit.

2. Approval of the ***Audit Committee minutes from June 11, 2018*** (attached)
Motion for approval by Albert Romano, seconded by Brien Spooner, with motion approved 7-0.

3. Adjournment of Audit Committee
Motion to adjourn the Audit Committee meeting by Kelly Milkowich, seconded by Brien Spooner, with the motion approved 7-0.

[Note: Once the audit committee meeting is adjourned, the Board will take action to approve the external audit report.]

GENERAL BROWN CENTRAL SCHOOL DISTRICT BOARD OF EDUCATION
17643 Cemetery Road - P.O. Box 500 - Dexter, New York 13634

REGULAR MEETING

May 13, 2019 at 5:30 p.m.

General Brown Room - Jr.-Sr. High School

Unapproved

MINUTES

REGULAR MEETING

The meeting was called to order at 5:30 p.m. by President Klindt, followed by the Pledge of Allegiance

MEMBERS PRESENT: Sandra Young Klindt, President; Natalie Hurley, Vice President; Daniel Dupee II; Brien Spooner; Jamie Lee; Albert Romano, Jr.; Kelly Milkowich

OTHERS PRESENT: Barbara J. Case, Superintendent; Lisa K. Smith, Assistant Superintendent; Gary Grimm, Operations Manager/Transportation Supervisor; Nicole Donaldson, Principal Jr.-Sr. High School; David Ramie, Principal Dexter Elementary; Joseph O'Donnell, Principal Brownville Glen Park Elementary; Michael Parobeck, Network Administrator; Staff members; Students; and Ms. Mesires, Ms. Hall and Ms. Beagle

APPROVAL OF AGENDA

Motion for approval by Albert Romano, seconded by Jamie Lee, with motion approved 7-0.

PRESENTATIONS / GUESTS

- Mr. Rick Tague, A.I.A. and Mari Cecil, A.I.A. - Bernier and Carr Associates provided an update of Phase II of Capital Project and introduced Mari Cecil as our contact at Bernier Carr.

PUBLIC COMMENTS (No requests)

CONSENT AGENDA

A motion for approval of the following items as listed under the CONSENT AGENDA is made by Natalie Hurley, and seconded by Albert Romano. Motion approved 7-0.

1. Approval of Minutes as listed:
 - April 8, 2019 - Regular Meeting
 - April 25, 2019 - Special Meeting
2. Approval of Building and Grounds Requests as listed:
 - BGP baseball/softball field - April 16-July 31, 2019 - Mondays-Fridays from 5:30 p.m. to 9:00 p.m. and Saturdays from 10:00 a.m. to 4:00 p.m. - Dexter Citizens' Committee - Baseball/Softball Program 2019
 - BGP cafeteria - April 23, 2019 from 6:00 p.m. to 7:00 p.m. - Dexter Pop Warner - parent meeting for football
 - BGP gymnasium - April 25, 2019 from 6:30 p.m. to 8:00 p.m. - Youth Basketball - practice
 - DEX art room - May 1-June 1, 2019 from 3:00 p.m. to 4:30 p.m. - Watertown Family YMCA - art education
 - JSHS auditorium/General Brown Room/music room - March 5, 2020 (March 9, 2020 snow date) - Jefferson-Lewis BOCES - Scripps Regional Spelling Bee
3. Approval of Conferences and Workshops as listed:
 - Kristi Bice - nVision User Group meeting - JLBOCES - May 15, 2019
 - Rebecca Flath - nVision User Group meeting - JLBOCES - May 15, 2019
 - Barbara J. Case - JLSBA Annual Dinner Meeting / Regents Forum - Hilton Garden Inn, Watertown - May 15, 2019
 - Lisa K. Smith - JLSBA Annual Dinner Meeting / Regents Forum - Hilton Garden Inn, Watertown - May 15, 2019
 - Natalie Hurley - JLSBA Annual Dinner Meeting / Regents Forum with expenses - Hilton Garden Inn, Watertown - May 15, 2019
 - Barbara J. Case - LEAF Supporting Women in Leadership - Woodcliff Hotel, Victor, NY - June 6-7, 2019
 - Bethany Goodspeed - Microsoft Excel Basics & Microsoft Excel: Beyond the Basics - Comfort Inn & Suites, Watertown, NY - June 10-11, 2019
 - Paul M. Mendez - 2019 SNYPJOA Annual Training Conference - Fort William Henry Conference Center, Lake George, NY - August 26-30, 2019
4. Approval of Conferences and Workshops as per *My Learning Plan* Report 5/9/2019
5. Approval of Financial Reports / Warrants

REGULAR AGENDA

Other Discussion and Action Items

Board Member Reports / Staff Member Reports and Presentations

1. Comments / Information from Board Members (none)
2. Staff Member Reports as provided
3. Staff Member Presentations (none)

Items for Board Information / Discussion

4. Board Information - Results of voting held on Thursday, April 25, 2019 for the 2019-2020 Administrative Budget of the Jefferson-Lewis-Hamilton-Herkimer-Oneida BOCES, and the election of two members to the Jefferson-Lewis BOCES Board of Education:
 - Approval of the 2019-2020 Administrative Budget: Voting Yes - 18 Voting No - 0
 - Members elected to serve three year terms of office to commence July 1, 2019:
 - Peter E. Monaco - Watertown City School District Votes received - 18
 - Michael J. Kramer - Adirondack Central School District Votes received - 18
5. Board Information - Invitation from Jefferson-Lewis School Boards Association - Annual Dinner Meeting with Elizabeth Hakanson, Regent of the University of the State of New York - Hilton Garden Inn, Watertown - May 15, 2019
6. Board Information - Tri-County 36th Annual Art Show - May 6-15, 2019 at Dulles State Office Building, Watertown.
7. Board Information - Preliminary Tenure appointment recommendations are as follows, with final Board approval scheduled for the June 17, 2019 meeting, with tenure dates effective as noted:

Name:	Effective Hire Date:	Tenure Area:	Tenure Period to begin:
Melissa Zehr	September 1, 2015	Health Teacher	September 1, 2019
Kelly Fahey	September 1, 2016	Special Education Teacher	September 1, 2019

8. Board Information / Discussion - 3rd Quarter Marking Period Data for review
9. Board Information / Discussion - Organizational Meeting followed by the Regular Meeting is currently scheduled for Monday, July 1st. Start time has yet to be determined.

Items for Board Discussion / Action

10. Board Action - Approval is requested to accept a donation from the Busy-BG’s Senior Group in the amount of \$89. Motion for approval by Jamie Lee, seconded by Albert Romano, with motion approved 7-0.
11. Board Action - Approval is requested for the **General Brown Central School District to combine with Immaculate Heart Central School District** (host), for the purpose of athletic competition, pending the approval of the NYSPHSAA Section III, to compete in the sport of **Ice Hockey** at the Boys’ Varsity level for the 2019-2020 school year. Motion for approval by Brien Spooner, seconded by Natalie Hurley, with motion approved 7-0.
12. Board Action - **BE IT RESOLVED**, that Upon the Recommendation of the Superintendent of Schools, the General Brown Central School District Board of Education hereby takes action to approve the **Inter-Municipal Cooperation Agreement for Legal Services** through Jefferson-Lewis BOCES, in the amount of \$22,000 for the period of July 1, 2019 to June 30, 2020, and authorizes the Superintendent of Schools to execute the contract. Motion for approval by Natalie Hurley, seconded by Albert Romano, with motion approved 7-0.
13. Board Action - **BE IT RESOLVED**, that Upon the Recommendation of the Superintendent of Schools, the General Brown Central School District Board of Education hereby takes action to approve **Hearing Officer Services** through the Office of Inter-Municipal Legal Services at Jefferson-Lewis BOCES in the amount of \$3,600 for the period of July 1, 2019 to June 30, 2020, to be billed through an approved CoSer subject to State aids reimbursement rates, and authorizes the Superintendent of Schools to execute the contract. Motion for approval by Brien Spooner, seconded by Natalie Hurley, with motion approved 7-0.

14. Board Action - **BE IT RESOLVED**, that the General Brown Central School District Board of Education takes action to approve the following resolution:

Retirement Contribution Reserve Sub-Fund Resolution

WHEREAS, the General Brown Central School District participates in the New York State Teachers' Retirement System ("TRS"); and

WHEREAS, the Board of Education of the General Brown Central School District by resolution established a Retirement Contribution Reserve Fund known as the Retirement Contribution Reserve pursuant to Section 6-r of the General Municipal Law; and

WHEREAS, the Board of Education has determined it is also appropriate to establish a sub-fund within said Retirement Contribution Reserve Fund pursuant to Education Law §521.

NOW THEREFORE, BE IT RESOLVED, by the Board of Education of the General Brown Board of Education School District, pursuant to Section 6-r of the General Municipal Law, as follows:

1. The Board hereby establishes a sub-fund within the Retirement Contribution Reserve to be known as the General Brown Central School District Retirement Contribution Reserve Sub-Fund;
2. The source of funds for this Reserve Sub-Fund shall be:
 - a. such amounts as may be provided therefore by budgetary appropriation or raised by tax therefore;
 - b. such revenues as are not required by law to be paid into any other fund or account;
 - c. such other funds as may be legally appropriated; and
 - d. notwithstanding any law to the contrary, such amounts as may be transferred from a reserve fund established pursuant to Section 6-c, 6-d, 6-e, 6-f or 6-g of Article 2 of the General Municipal Law, comprised of moneys raised from the same tax base as the moneys in the retirement contribution reserve fund, or a reserve fund established pursuant to Education Law Section 3651, provided that any such transfer shall only be made by Board resolution adopted after a public hearing held on at least 15 days prior notice published in at least one newspaper having general circulation in the District.
3. By resolution, the Board of Education may authorize expenditures from this Reserve Sub-Fund. Except as otherwise provided by law, moneys in this Reserve Sub-Fund may only be appropriated to finance retirement contributions to the New York State Teachers' Retirement System, and/or to offset all or a portion of the amount deducted from the moneys apportioned to the District from the State for the support of schools pursuant to Section 521 of the Education Law.
4. No member of the Board of Education or employee of the District shall:
 - a. authorize a withdrawal from this Reserve Sub-Fund for any purpose except as provided in Section 6-r of the General Municipal Law; or
 - b. expend any money withdrawn from this Reserve Sub-Fund for a purpose other than as provided in Section 6-r of the General Municipal Law.
5. The moneys contributed annually to the Reserve Sub-Fund shall not exceed 2% of the total compensation or salaries of all teachers employed by the District who are members of TRS paid during the immediately preceding fiscal year.
6. The balance of the Reserve Sub-Fund shall not exceed 10% of the total compensation or salaries of all teachers employed by the District who are members of TRS paid during the immediately preceding fiscal year.
7. The moneys in this Reserve Sub-Fund shall be deposited and secured in the manner provided by Section 10 of the General Municipal Law. The Board of Education or its authorized designee may invest the moneys in this Reserve Sub-Fund in the manner provided by Section 11 of the General Municipal Law. Any interest earned or capital gain realized on the money so deposited or invested shall accrue to and become part of this Reserve Sub-Fund.
8. The chief fiscal officer shall account for this Reserve Sub-Fund separate and apart from all other funds of the District. Such accounting shall show: the source, date and amount of each sum paid into the sub-fund; the interest earned by such sub-fund; capital gains or losses resulting from the sale of investments of this sub-fund; the order, purpose thereof, date and amount of each payment from this sub-fund; the assets of the sub-fund, indicating cash balance and a schedule of

investments. The chief fiscal officer shall annually furnish a detailed report of the operation and condition of this sub-fund to the Board of Education.

9. This Resolution shall take effect immediately.

Motion for approval by Albert Romano, seconded by Kelly Milkowich, with motion approved 7-0.

15. Board Action - Approval of **Committee on Special Education Reports**

Motion for approval by Natalie Hurley, seconded by Kelly Milkowich, with motion approved 7-0.

ITEMS FOR BOARD ACTION - PERSONNEL

16. Board Action - **BE IT RESOLVED**, that Upon the Recommendation of the Superintendent of Schools, the General Brown Central School District Board of Education takes action to **create a 6-Hour Cashier position**.

Motion for approval by Kelly Milkowich, seconded by Jamie Lee, with motion approved 7-0.

17. Board Action - **BE IT RESOLVED**, that Upon the Recommendation of the Superintendent of Schools, the General Brown Central School District Board of Education takes action to **appoint the following personnel to 6-Hour Cashier positions** at their current hourly rate, effective May 14, 2019:

- Lori Macaulay
- Katie L. Loomis
- Kristina Wheeler

Motion for approval by Natalie Hurley, seconded by Jamie Lee, with motion approved 7-0.

18. Board Action Personnel changes as listed:

A motion for approval of the following PERSONNEL CHANGES, with *effective dates* as listed is made by Jamie Lee, seconded by Albert Romano, with motion approved 7-0.

(A) Retirements: none

(B) Resignations:

Name	Position	Effective Date
Rachel Knox	Teacher Aide	June 28, 2019

(C) Appointments:

Name	Position	Annual Salary Rate of Pay	Probationary or Tenure Track Appt. (if applicable)	Effective Date
Julie A. Shaver	Reading Teacher	Step 16 (MB+39) at the established 2019-2020 salary schedule	3-Year Probationary Tenure Track Appointment effective 09/01/2019	09/01/2019
Maria T. Mesires	Living Environment Teacher	Step 17 (M+60) at the established 2019-2020 salary schedule	3-Year Probationary Tenure Track Appointment effective 09/01/2019	09/01/2019
Molly E. Hall	Elementary Teacher	Step 4 (MB+39) at the established 2019-2020 salary schedule	4-Year Probationary Tenure Track Appointment effective 09/01/2019	09/01/2019
Lauren Labiendo	Physical Education Teacher (increase from 0.75 to 1.0)	Step 3 (B+0) at the established 2019-2020 salary schedule	4-Year Probationary Tenure Track Appointment effective 09/01/2019	09/01/2019
Kathryn A. Beagle	Elementary Teacher	Step 1 (MB+39) at the established 2019-2020 salary schedule	4-Year Probationary Tenure Track Appointment effective 09/01/2019	09/01/2019

ITEMS FOR BOARD ACTION - FINAL FINGERPRINT CLEARANCE

19. FINAL Fingerprint Clearance - Upon the recommendation of the Superintendent of Schools – WHEREAS, on behalf of the General Brown Central School District, two sets of the following prospective employees’ fingerprints for employment have been

submitted to NYSED, along with the signed Consent Form, and a request for conditional clearance. The following employees have received FINAL CLEARANCE from SED:

Motion for approval by Brien Spooner, seconded by Jamie Lee, with motion approved 7-0.

- **Julie A. Shaver** - Teacher
- **Maria T. Mesires** - Teacher
- **Molly E. (Gray) Hall** - Teacher
- **Kathryn A. Beagle** - Teacher

SUPERINTENDENTS' REPORTS

20. Assistant Superintendent - Mrs. Smith recapped information regarding budget / NYS Comptroller Audit / Cafeteria Audit / Capital Project update
21. Superintendent - Mrs. Case shared confirmation of unofficial NYSED acceptance of reconfiguration / Steering Committee meeting soon / Planning underway for fall professional development / Success of SUNY Cortland Job Fair with thanks to Ms. Donaldson for attending and screening applicants / Elementary assemblies with Lecelle Providence and school visitations will take place on May 17th. Thank you to Mr. Ramie and Mr. O'Donnell for working to bring students together and promoting the opportunities this reconfiguration will provide for staff and students.

CORRESPONDENCE & UPCOMING EVENTS

22. Correspondence Log

ITEMS FOR NEXT MEETING

June 17, 2019 - Regular Meeting will begin at 5:30 p.m. in the **cafeteria** of the Jr.-Sr. High School

23. Tenure Celebration

MOTION TO ENTER EXECUTIVE SESSION

24. **A motion is requested to enter executive session** for the discussion of the performance history of three particular individuals; litigation strategy regarding two specific current legal matters; litigation strategy regarding one proposed legal matter; and collective negotiations pursuant to Article 14 of the Civil Service Law.

Motion for approval by Kelly Milkowich, seconded by Jamie Lee, with motion approved 7-0. Time entered: 5:51 p.m.

— Mrs. Bennett was excused from the meeting. The following motions were provided by Clerk Pro-Tem, Barbara J. Case.

If necessary to adjourn for the Annual Meeting / Budget Hearing:

MOTION FOR ADJOURNMENT:

A motion is requested to adjourn the regular meeting executive session to move to the auditorium to begin the Annual Meeting - Budget Hearing. The regular meeting will reconvene here, immediately following the Budget Hearing.

Motion for adjournment by Brian Spooner, seconded by Jamie Lee, with motion approved 7-0. Time 6:11 p.m.

MOTION TO RECONVENE THE EXECUTIVE SESSION

25. **A motion is requested to reconvene the executive session**

Motion for approval by Brien Spooner, seconded by Natalie Hurley, with motion approved 7-0. Time: 6:55 p.m.

MOTION TO RETURN TO OPEN SESSION

26. **A motion is requested to adjourn the executive session** and reconvene the regular meeting.

Motion for approval by Brien Spooner, seconded by Albert Romano, with motion approved 7-0. Time: 7:25 p.m.

MOTION FOR ADJOURNMENT

27. **There being no further business or discussion**, a motion is requested adjourn the regular meeting.

Motion for approval by Brien Spooner, seconded by Natalie Hurley, with motion approved 7-0. Time adjourned: 7:25 p.m.

Respectfully submitted:

Debra L. Bennett, District Clerk

*Supporting documents may be found in supplemental file dated May 13, 2019.

GENERAL BROWN CENTRAL SCHOOL DISTRICT BOARD OF EDUCATION
Budget Hearing and Annual School District Meeting

Unapproved
MINUTES

Monday, May 13, 2019 - 6:15 p.m. Prevailing Time
Jr.-Sr. High School Auditorium

6:15 p.m.: The meeting was called to order by President Klindt, followed by the Pledge of Allegiance. All Board members were in attendance.

1. Approval of Agenda

A motion is made by Natalie Hurley, and seconded by Jamie Lee, with motion approved 7-0.

2. Introduction of the District Clerk by President Klindt.

3. A motion is requested to dispense with the reading of the legal notice.

A motion is made by Donna Keefer, and seconded by David Ramie - None opposed, motion carried.

4. A motion is requested to dispense with the reading of the minutes of the 2018 Annual Meeting.

A motion is made by Nicole Donaldson, and seconded by Michael Parobeck - None opposed, motion carried.

5. A motion is requested for a Resolution to use a single poll list to vote for trustees and budget.

A motion is made by Donna Keefer, and seconded by Nicole Donaldson - None opposed, motion carried.

6. Election of trustees:

Vacancies on the Board of Education shall *not* be considered as separate specific offices and nominating petitions shall not describe any specific vacancy for which the candidate is nominated.

The following candidates have submitted petitions signed by 25 or more eligible voters and presented to the District Clerk days in advance as required by law:

- Tiffany Orcesi
- Sandra Young Klindt
- Marc S. Thomas
- Mark M. Zehr
- Brien Spooner

Qualifications of voters:

- A citizen of the United States of America;
- eighteen years of age or older;
- a resident within the District for a period of thirty days in advance, as required by law.

7. President Klindt:

- Introduction of Mrs. Barbara Case, Superintendent and Mrs. Lisa Smith, Assistant Superintendent

8. Mrs. Case and Mrs. Smith:

- Presentation of the 2019-2020 Budget

9. Questions regarding the 2019-2020 Annual Budget: no questions

10. Introduction of Board of Education Candidates. Each candidate provided a brief introduction.

11. The Annual Meeting is adjourned until 11:45 a.m. on Tuesday, May 21, 2019 in the new gymnasium of the Jr.-Sr. High School. Time of adjournment 6:46 p.m.

Respectfully submitted:

Debra L. Bennett, District Clerk

*Supporting documents may be found in supplemental file dated May 13, 2019

GENERAL BROWN CENTRAL SCHOOL DISTRICT
Annual Budget Vote and Board of Education Election
Unapproved Minutes
May 21, 2019

1. 11:45 a.m. – The annual meeting was called to order by Mrs. Smith, Chairperson
2. Mrs. Smith announced the following:
 - ❖ Clerk
 - Debra Bennett-District Clerk
 - ❖ Assistant Clerks:
 - Rebecca Flath
 - Michael Parobeck
 - Lisa Leubner
 - Kristi Bice
 - ❖ Inspectors:
 - Donna Keefer (Chief Inspector)
 - Jean LaSage (Jefferson County Board of Elections)
3. Chairman Smith directed voters to the polls at 12:00 noon.
4. The Oath of Office was administered to Clerks and Inspectors
5. Chairman Smith announced that the polls were about to close at 8:59 p.m.
6. The polls were declared closed at 9:00 p.m. prevailing time.
7. The outcome of the vote was announced as follows:
 - Proposition 1 – 2019-2020 Annual Budget: PASSED Yes - 536 No - 169
A simple majority was required.
 - Proposition 2 – 2019-2020 Bus Purchase Proposition: PASSED Yes - 584 No - 101
 - Board of Education Election:
 - Tiffany Orcesi 357 votes
 - Sandra Young Klindt 397 votes
 - Marc S. Thomas 182 votes
 - Mark M. Zehr 281 votes
 - Brien Spooner 70 votes
 - Write-in 2 votes
8. The following two (2) trustees were elected to the Board of Education to serve three year terms to commence July 1, 2019 and to expire June 30, 2022:
 - Sandra Young Klindt
 - Tiffany Orcesi
9. A motion for adjournment was made by Kristi Bice; a second was made by Rebecca Flath, with none opposed. The meeting was adjourned at 9:07 p.m.
 - Supporting documents may be found in supplemental vote file dated May 21, 2019

Respectfully submitted:

Debra L. Bennett, District Clerk